



# **YEARLY STATUS REPORT - 2021-2022**

## **Part A**

### **Data of the Institution**

<b>1.Name of the Institution</b>	<b>United College</b>
• Name of the Head of the institution	<b>Dr BD Thumdal</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03872232669</b>
• Mobile No:	<b>8131992269</b>
• Registered e-mail	<b>principalunitedcollege@gmail.com</b>
• Alternate e-mail	<b>principalunitedcollege@gmail.com</b>
• Address	<b>United College, Lambung, Chandel, Manipur-795127</b>
• City/Town	<b>Imphal</b>
• State/UT	<b>Manipur</b>
• Pin Code	<b>795127</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Manipur University**
- Name of the IQAC Coordinator **Dr Mohd Mustaque Ahmed**
- Phone No. **03872232669**
- Alternate phone No. **+919362839811**
- Mobile **07005787701**
- IQAC e-mail address **unitedcollege2006@gmail.com**
- Alternate e-mail address **mustaqueahmed132@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://www.unitedcollegechandel.ac.in/download/202441783119532\\_1.AQAR%202020%2021%20after%20clarification.pdf](https://www.unitedcollegechandel.ac.in/download/202441783119532_1.AQAR%202020%2021%20after%20clarification.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.unitedcollegechandel.ac.in/download/2024416203721292\\_1.Academic%20Calendar%202021%2022%20session.pdf](https://www.unitedcollegechandel.ac.in/download/2024416203721292_1.Academic%20Calendar%202021%2022%20session.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.05</b>	<b>2022</b>	<b>27/12/2022</b>	<b>27/12/2027</b>

**6. Date of Establishment of IQAC**

**01/09/2006**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 10

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Green Campus initiatives: tree plantation

Quiz competition for the College students

One-day seminar on AQAR and IQAC

Submission of AQAR 2020 21 session to NAAC

Discussion on the new syllabus for four years degree course

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1.To conduct student Induction programme	SIP was conducted on 24/11/2021
2. To conduct One day seminar on AQAR and IQAC	It was conducted on 3/1/2022
3. Submission of AQAR 2020-21 to NAAC portal	AQAR 2020-21 was submitted on 27 May 2021
4. Submission of IIQA to NAAC	IIQA was submitted to NAAC portal on 2nd June 2022

**13. Whether the AQAR was placed before statutory body? No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>United College</b>
• Name of the Head of the institution	<b>Dr BD Thumdal</b>
• Designation	<b>Principal</b>
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.unitedcollegechandel.ac.in/download/202441783119532_1.AQAR%202020%2021%20after%20clarification.pdf">https://www.unitedcollegechandel.ac.in/download/202441783119532_1.AQAR%202020%2021%20after%20clarification.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.unitedcollegechandel.ac.in/download/2024416203721292_1.Academic%20Calendar%202021%2022%20session.pdf">https://www.unitedcollegechandel.ac.in/download/2024416203721292_1.Academic%20Calendar%202021%2022%20session.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.05	2022	27/12/2022	27/12/2027
<b>6.Date of Establishment of IQAC</b>			01/09/2006		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			10		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Green Campus initiatives: tree plantation	
Quiz competition for the College students	
One-day seminar on AQAR and IQAC	
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<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	23/02/2022

**15. Multidisciplinary / interdisciplinary**

United College, Lambung, Chandel is fully committed to the National Education Policy 2020's Vision, which aims to provide high-quality education, particularly to the youth, and inspire them to use the vast and priceless human resources bestowed upon them in order to differentiate themselves in this cutthroat and globally demanding era and to better serve the country.

On 25 June, 2022, IQAC United College, in partnership with the Manipur Institute of Management Studies (MIMS), Manipur University, held a seminar on the NEP-based syllabus. The main points of NEP, namely the diverse curriculum and integration of the humanities and arts with STEM (science, technology, engineering, and mathematics), were emphasized by the resource persons.

Additionally, they highlighted how the students' capacity for creativity, innovation, critical thinking, and problem-solving may grow. It will improve students' ability to work in a team, communicate effectively, and develop their moral and social consciousness. Manipur University developed its academic curricula while taking into consideration of the University Grants Commission (UGC) and NEP 2020. Learning Outcomes-based Curriculum Framework (LOCF) is offered under the Choice Based Credit System (CBCS) by the UGC and NEP 2020. United College has to abide by the rules established by Manipur University (MU) because it is an affiliated college of MU.

Under the current approach, all programmes have been organised to give students as much flexibility as possible when selecting elective courses from other departments. Lifelong learning is made possible through flexible learning. For higher education institutions (HEIs) to promote flexible learning, it is essential that students have the freedom to select an academic path that



leads to a certificate, diploma, degree, or degree with research experience.

There are many situations in which students have to take a break from their studies. However, under the current circumstances, these students are classified as dropouts and are not given a qualification certificate for the time they were enrolled in classes. In order to eliminate strict limits on diploma or degree completion years, NEP 2020 offers a Multiple Entry and Exit System. This system has significantly improved the Gross Enrollment Ratio (GER) and reduced dropout rates.

One effective strategy the college may implement to support an interdisciplinary or multidisciplinary approach is to provide students with regular assignments that enable them to look at problems from multiple perspectives. This is merely an extension of their regular classes. Students will be able to think about difficulties and find solutions thanks to this practice. They can be asked to assess their capacity to consider a subject from several perspectives. United College is thus going to be putting a lot of effort into implementing NEP 2020.

#### **16.Academic bank of credits (ABC):**

United College is ready to implement National Education Policy in the new academic session of 2022-23. Therefore, the College has yet to register under ABC to permit its learners to avail themselves of entries and exits during their study period. So far, there is no question about the efforts of the College toward seamless collaboration. Yet, the faculties are yet to train in tune with the NEP. The College will follow the Academic Bank of Credits (ABC) directed by the affiliated university.

#### **17.Skill development:**

The institute introduced vocational courses in IT and ITES in 2018 under RUSA in collaboration with industrial partners. Presently, some of the value-based education inculcating positivity amongst the learners is related to the syllabus of Political Science and Anthropology. Ecological and environmental problems are included in the academic curriculum of Botany, Zoology and Education. Environmental contamination and its prevention are taught in Education. Environmental natural hazards, their causes, and remedial measures are taught in Geology and Chemistry. Other academic activities with respect to skill development are yet to be taken up.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

There is provision for teaching in an Indian language like Manipuri in the classrooms, and various cultural aspects are studied in History, Education and Anthropology. The College has a classroom delivery system in bilingual mode. The College consistently preserves and promotes a useful lingua-franca called Manipuri, enclosed in the 8th Schedule of Manipur. There is promotion of Indian ancient traditional knowledge, arts, culture, traditions, etc. in our own system. The college intends to establish an online educational system, provided it has the proper facilities for the purpose. The college's keen interest in the Hindi language has been shown by its recent initiative of a one-day teaching-learning program.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Currently, United College offers 13 courses and 1 add-on program.

The College intends to establish the curriculum under NEP 2020 in the forthcoming session. Only then will the holistic learning system called outcome-based education also known as skilled-based education, come into being.

### **20.Distance education/online education:**

There is a great possibility of offering vocational courses through ODL (Open Distant Learning/ online distance learning) mode in the College.

In an attempt to implement blended learning, the institute has already begun utilising digital platforms such as Moodle (LMS), WhatsApp, Google Meet, Zoom Meet, and other tools for teaching and learning activities. Since the start of the COVID-19 pandemic, the employment of these digital applications has become increasingly important.

Keeping aside the negative impact of a lack of face-to-face learning, online education breaks the geographical barriers, creating interaction between teachers and students from distant locations. This can be considered the new normal, which is envisaged in the New Education Policy as well.

Due to the experience gained during the COVID-19 pandemic period, access to online resources by teachers and students will not be a

constraint anymore. Faculty are encouraged to take MOODLE courses at United College which promotes a blended system of learning. Due to economic constraints, distant education and online teaching have become more feasible.

## Extended Profile

### 1.Programme

1.1

13

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

783

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

325

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

168

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

53

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	68
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	3141490
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	10
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>United College guarantees effective curriculum delivery by preparing an academic calendar. Then, the departmental heads make the necessary arrangements for class distribution to their respective teachers. The time table committee prepares the time tables, taking into consideration the adjustment of the various classes in the different semesters. The timetable and academic calendar are distributed to the departments in due time. The student induction programme was held on 24/11/21 that is before the commencement of the newly admitted first semester session. In addition to the common classroom teaching, some faculty members often conduct online classes too.</p>	

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sticking to the assigned academic calendar, the academic activities during this session were successfully carried out. All teachers gave dedicated attention to completing the allotted work. The physical classes were carried out. The head of the institution and therefore the HODs checked on the progress of syllabus coverage and internal assessment on a regular basis via whatsapp group and telephonic conversations. (c) Student performance during continuous internal evaluation (unit-wise exams, assignments, and project work) was conducted for all classes in all semesters. If there was any unsatisfactory performance, the requisite remedial measures for re-assessments were taken.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

33

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics and gender issues are examples of issues covered in subjects like English and Education. Gender-centric studies/syllabus are taught in English. The study of human values is part of the Political Science and Anthropology curriculum. Ecological and environmental problems are included in subjects such as Zoology, Botany, Geology and Education. Environmental education is a distinct area of study in the field of education. Environmental contamination and its prevention are covered in the curriculum of Education. The syllabus given by Manipur University includes the lessons of environmental and sustainability aspects.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

128

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.unitedcollegechandel.ac.in/download/2024419142952751_2.%20merged%20%20techer%20students%20Feedback.pdf">https://www.unitedcollegechandel.ac.in/download/2024419142952751_2.%20merged%20%20techer%20students%20Feedback.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**650**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**319**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After analysing the learning levels of its students, United College placed the following corrective programmes in place:.

The following approaches helped slow learners:

(i) Extra efforts were made to teach subjects, with particular attention given to those subjects or titles for which students were deemed to be slow learners.

(ii) The students received simple PowerPoint presentations and notes on significant subjects.

The following actions have been taken to help the advanced learners: (i) Students were given extra homework during or after the course to help them understand concepts better. (ii) To help students raise their levels of thinking, they were assigned microprojects, group discussions, and other exercises centred around specific subjects. Discussions took place online as well. (iii) Tests in the form of quizzes were used to get students' attention.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
783	53

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The main goal of motivating students was achieved by using physical teaching methods inside the classrooms. The teacher-student interaction on field trips was encouraged in addition to the official classroom teaching-learning process. Furthermore, it was instructed to the Botany, Zoology, Geology and Anthropology students to collect specimens or samples from areas around them. Students were assigned to write about issues related to their neighbourhood, specifically environmental and socio-politico-economic concerns. Examining such significant local/state issues in his or her surroundings is intended to enhance student comprehension and knowledge growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some teachers are aware that Google Classroom, Moodle, and other technology tools can be used for the teaching-learning process. Engaging with their lecturers via web-based platforms made the students happy. WhatsApp groups are also being used for educational purposes. It is advantageous to have access to contemporary facilities with an online teaching and learning process. Its efficacy is indisputable, but it cannot replace physical classrooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1146

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluations have been carried out in a planned manner to ascertain the students' progress. It has evaluated the students' comprehension, recall, analytical, general ability, and application skills. Different learning levels are reflected in the questions. Periodic assessments for each department were carried out. The principal called a meeting and decided when to do the academic year's assessment. A senior instructor was specifically instructed to create a schedule for the assessments and exams. The test was given on the designated days. The results are usually shown to the students, and their responses are discussed, allowing for their prompt rectification of errors.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/2024419143816667_1.%2024%20November%202021%20Internal%20Assessment.pdf">https://www.unitedcollegechandel.ac.in/download/2024419143816667_1.%2024%20November%202021%20Internal%20Assessment.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee handles internal examination disputes. To make the exams more transparent, students are typically provided with the corrected internal assessment answer scripts upon request. The students are able to clear up any confusion they may have through this method. If there is a complaint, it is directed towards Manipur University if it has anything to do with the university's major exams.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The principal announces the overview of the semester-by-semester exam results in a joint meeting. The students could see their results on the website of the affiliated university. In addition, the university's notice board displays the results, and newspapers are used to announce them. After the result sheet gets delivered to the College, the students get their mark sheets and certificates from the College. When necessary, the departmental teachers are called up for discussion about the students' performance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At a joint meeting, the top-performing courses and programmes are announced. The students could see their results on the website of the affiliated university. In addition, the university's notice board displays the results, and newspapers are used to announce them. The notice board might additionally hold details about the exam result. After the result sheet gets delivered to the College, the students get their mark sheets and certificates from the College. When necessary, the departmental teachers are called up for discussion about the students' performance. At a joint meeting, the top-performing courses and programmes are announced.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.unitedcollegechandel.ac.in/download/2024420114633414_1.%20Course%20outcomes%202021%2022.pdf">https://www.unitedcollegechandel.ac.in/download/2024420114633414_1.%20Course%20outcomes%202021%2022.pdf</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.unitedcollegechandel.ac.in/download/20245813814764_1.%20Annual%20report%20on%20Results%202021%202022.pdf">https://www.unitedcollegechandel.ac.in/download/20245813814764_1.%20Annual%20report%20on%20Results%202021%202022.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.unitedcollegechandel.ac.in/download/2024419145613552\\_2.%20SSS%20&%20Feedback%20for%20stuidents.pdf](https://www.unitedcollegechandel.ac.in/download/2024419145613552_2.%20SSS%20&%20Feedback%20for%20stuidents.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**



0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The district hospital in Chandel and the district authorities in Chandel have partnered with the students, especially the NCC cadets and NSS volunteers, to conduct outreach programmes like social service initiatives, cleaning campaigns, and tree planting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through**

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure facilities for educational activities are divided into two categories, e.g., Arts and Science. The students in the two major programmes will have access to well-furnished, spacious classrooms. In addition, there are anthropology, botany, and zoology departments with their own museums consisting of specimens from the area. The college has acquired 23 computers, with six for administration, seven for certain departments (Botany, Library, Zoology, English, and so on), and ten for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/202442012342994_1.%20Facilities%20at%20UCC%20merged.pdf">https://www.unitedcollegechandel.ac.in/download/202442012342994_1.%20Facilities%20at%20UCC%20merged.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students are encouraged to participate in extracurricular activities in three ways. (1) The college is able to provide the essential sports infrastructure. (2) There is a football field. (3) A volleyball and badminton court are also available. (4) A well-furnished gym is a huge resource for the College.

Under the UGC-NERO programme, the college is now building a swimming pool. The College has a multi-purpose hall, which is also used as an indoor badminton stadium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

3

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6,75,650

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In March 2021, the central library was automated using KOHA, an ILMS tool.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3716

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Starting in the 2018-19 academic year, the institution began offering one diploma programme in IT/ITES. Currently, the IT infrastructure includes one lab with ten computer systems dedicated to students. Beginning in 2012, Wi-Fi connections were made available on the College campus. The College acquires a few

IT-related equipment, including an overhead projector for PowerPoint presentations. There are some teachers that are capable of using such technology, and they all have a basic knowledge of how to use a computer and internet connections. This is advantageous in light of the anticipated developments in the College's IT sector.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15,65,380



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Apart from the teaching and learning process, the institute has a variety of infrastructure to facilitate administration, games, hostels, and sports. The newly constructed science laboratory is an added piece of infrastructure for the College. Thus, all science departments are currently located in the newly constructed Science Laboratory Block (G+2), which serves as the Science Block.

Some potentials of this Science block are: (1) This block includes classrooms for science departments and the laboratories are required to be upgraded to a modern, scientific, and more practical standard., (2) In addition to departmental classrooms, there are common classrooms and one common audio-visual cum lecture hall., (3) RUSA has a central computer classroom where vocational IT and ITES classes are taught. (3) Infrastructure development for the Arts block, hostel and any other type of maintenance are included in the budget. (4) One of the main policies is to preserve physical and academic facilities. (5) Facilities such as the badminton court in the multipurpose hall, one standard-size football field, and a small physical training area with sport-equipment are well-maintained, and (6) Economical photocopying is available at a low cost in the college

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
626	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
2	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

30

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

30

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

To increase student participation and representation in a range of co-curricular, administrative, and recreational activities, a student union is formed. There is a solitary student union election every year to choose delegates for several portfolios.

The elected students' representatives for the 2021-22 session include P.S. Joysline, B.Sc. 3rd Sem. (General Secretary), Hutten Joyful Anal, B.Sc. 3rd Sem. (Finance Secretary), Tungdar Dangshawa

Maring, B.Sc. 3rd Sem. (Social & Culture Secretary), Beltol Konison, B.Sc. 3rd Sem. (Debate & Extension Secretary), Hrangbung Borhrin (Boys Common Room), Hmeyato Rd, B.Sc. 1st Semester (Games and Sports Secretary), and Ringwon Sarao, B.A. 3rd Sem. (Magazine Secretary).

The student union develops annual plans, and as such, it has to plan different College activities with the guidance of the principal, vice-principal, and other faculty members. The College made every effort to offer the facilities required for sports.

The student union provides support and assistance for a number of College events, including College Foundation Day, the induction programme, and various extracurricular activities centred around NCC and NSS.

File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/2024420152749346_A%20report%20finale.pdf">https://www.unitedcollegechandel.ac.in/download/2024420152749346_A%20report%20finale.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The formation of an alumni organisation, which was formed on 15 March , 2021, under section 7(1) of the Manipur Societies Registration Act, 1989 (Act 1 of 1989), with Registration No. 407 of Chandel, is one of the College's outstanding initiatives, which has to be appreciated.

File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/20225127928108_Alumni%20Registration%202021.pdf">https://www.unitedcollegechandel.ac.in/download/20225127928108_Alumni%20Registration%202021.pdf</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION OF THE COLLEGE

1. To prepare the students for their future careers.
2. To serve as a centre of excellence and innovation in higher education.
3. To promote and inculcate scientific temperament among the students belonging to the backward communities of the district.
4. To provide vocational guidance and training.
5. To provide community service.

#### MISSION OF THE COLLEGE

1. To strive for the attainment of quality education for the students through a proper teaching-learning and evaluation process.
2. The institution shall endeavour to cater to the up-to-date knowledge needs of the students on par with the recent advances in the respective field.
3. The college shall attempt to provide course contents that could yield logical, reasoning, and rational thinking to the students.
4. The college shall introduce vocational courses so that the students get reasonable occupational opportunities.
5. The college shall organize outreach programs for long-term social progress.

To effectively advocate for society's needs and integrate them into the teaching-learning process, the College's main objective is to achieve social cohesiveness in its formal administration and operations.

All sections are informed of the College's vision through the prospectus. It is also informed on important days like College Foundation Day and Student Induction Programme (SIP)/Deeksharambha and it contains valuable information that the students can benefit from. Nevertheless, some of the plans and objectives are still just pipe lines because of financial limitations.

File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/page.aspx?pg=Vision%20and%20Mission&amp;lnk=all">https://www.unitedcollegechandel.ac.in/page.aspx?pg=Vision%20and%20Mission&amp;lnk=all</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

First, the College's administrative framework is streamlined by dividing the entire administrative structure into many distinct functional divisions. Every one of the numerous committees or working units has been given specific duties. Second, it includes robust coordinating mechanisms through joint meetings and a fair amount of decentralisation at different administrative levels.



Third, the College has implemented participation administration, which involves all administrative segments through the heads of the college and other committees, by streamlining the administrative structure and coordinating processes. Teachers and office staff share a great deal of responsibility as a result of this decentralisation policy. This guarantees a coordinated effort from the institution as a whole, as well as from professors and students in particular.

File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/202442013614662_1.%20IQAC%20composition%20latest.pdf">https://www.unitedcollegechandel.ac.in/download/202442013614662_1.%20IQAC%20composition%20latest.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC holds multiple meetings in order to develop an action plan. Everybody's thoughts and recommendations are collected and considered for upcoming planning. The plan and methods for the IQAC's intended programmes are discussed and put into practice during common/IQAC meetings. Thus, some of the actions conducted include the planning of the Teacher's Day celebration, the Student Induction Programme, meetings of the Finance Committee, workshops and seminars, games, and sports. A few of IQAC's notable initiatives during 2021-2022 include a one-day course on using ICT tools for effective teaching and learning, a one-day NAAC sensitization programme, a one-day National Education Policy 2020 sensitization event, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

We might call a number of significant meetings in accordance with the requirements. The discussion at several meetings determines decisions and an action plan after proper considerations of administrative setup, academic activities, infrastructure, extracurricular activities, policy issues, appointment and service rules, etc. The resolutions of the meetings are distributed to all employees through WhatsApp groups.

Important appointments of various committee-members holding various responsibilities are selected after careful consideration of competence and skills. The working of the College administrative set-up is regulated by service norms, which are established through discussion and deliberations from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.unitedcollegechandel.ac.in/download/202442615542985_Organogram%20PDF%20finale%202020%2021.pdf">https://www.unitedcollegechandel.ac.in/download/202442615542985_Organogram%20PDF%20finale%202020%2021.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

(1) Loan applications are processed as soon as possible. (2) GPF withdrawal requests are evaluated promptly. (3) Employee promotion applications are encouraged. (4) Medical reimbursement applications are forwarded to the appropriate channel, and so forth.

File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/202458131248391_1.%20A%20declaration%20by%20Principal%202021%2022.pdf">https://www.unitedcollegechandel.ac.in/download/202458131248391_1.%20A%20declaration%20by%20Principal%202021%2022.pdf</a>
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The United College, Lambung, Chandel, has been strictly following the Performance Based Appraisal System (PBAS), both for teaching staff and non-teaching staff, for the placement of employees. The following vital points are taken into consideration while making

necessary assessments and evaluations of the performance of teachers and non-teaching staff:.

**Teaching staff:**

1. Regularity, punctuality, attendance, sincerity, and commitment of the teacher(s).
2. Role in teaching, learning, and evaluation processes.
3. Consistent academic records.
4. Integrity or uprightness of the teacher(s).
5. Tactfulness, reliability, accuracy, and speed in work output.
6. Keeness and industriousness of the teacher(s).
7. Involvement in active research studies.
8. Participation in international, national, and state-level conferences, seminars, and various courses recognized by UGC.
9. Involvement in co-curricular activities of the students.
10. Participation in college development works.
11. Health conditions of the teachers.

Grades are awarded to teachers based on the above-mentioned criteria: (a) Outstanding; (b) Very Good; (c) Good; (d) Average; and (e) Below Average.

**Non-teaching staff:**

1. Proficiency, especially in office work, with correctness and swiftness.
2. Punctuality and regularity.
3. Awareness of the latest method(s) of office rules and procedures.
4. Ability to work on an e-system.
5. Having amenable relations with other employees.
6. Keeness and industriousness.
7. Integrity and uprightness.
8. Tactfullness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The finance committee conducted an internal financial audit for the fiscal year 2021-2022. Attached herewith is the internal audited statement.

Augmenting the physical infrastructure is one operation that never stops. Expenses for this session included purchasing laptops for the faculty and library. The building of the boys' and girls' hostels involved matched share costs. The renewal of wifi, laptops, furniture, suspension bridge repairs, campus cleaning, transformer repairs, website renewal costs, and other items were included in the upkeep of physical infrastructure. The academic expenses comprised registration fees, acknowledgment fees, student enrollment fees at affiliated university, spending fees for the NAAC, etc. The expenses for the student union, prospectus printing, yearly sports week, NCC expenses, and remedial classes for internal study tours are all included in the operational costs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial committee, headed by the principal, develops the institutional plans for the fundraising. It is normally carried out through the admissions and examinations process, which mobilises finances in the form of designated non-governmental funds. The majority of the expenses incurred from the college money are related to the following areas: sports, campus management, competitions, exams, media management, website administration, seminars, workshops, repairs, refreshments, travel expenses, etc.

Joint meetings are used to approve the necessary funding when specific emergency situations occur. Any related and required plans for infrastructure development, such as construction, library, hostel maintenance, etc., are entrusted to the Infrastructure Development Committee. The approved sums shown in the budget are particularly allocated to different initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following pattern was followed in maintaining the institutional policy:.

In order to guarantee excellence in various areas inside the College, the IQAC and several committees have been formed to collaborate with one another in order to create a dynamic list of tasks for the 2021-2022 session. This has guaranteed collaboration amongst the many groups and committees that were in charge of carrying out the final plans on an actual basis.

(2) IQAC has actively contributed to the development of excellent plans. Every department in the college acknowledges and endorses the current system.

(3) Internet access, wifi access, automation of the library, a workshop on the use of Moodle learning management systems, NEP and

NAAC sensitization activities, and other things were some of the contributions made in 2021-2022.

File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/2024416204846631_1.%20IQAC%20Meeting%20Minutes%202021%202022%20session.pdf">https://www.unitedcollegechandel.ac.in/download/2024416204846631_1.%20IQAC%20Meeting%20Minutes%202021%202022%20session.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process of the College is reviewed on a regular basis by the head of the College, departmental heads, different committees, and IQAC, respectively. The College has three effective execution levels, each of which works in parallel with the others and contributes equally to the evaluation of the teaching-learning process. These are:

- (i) feedback study of teachers and students
- (ii) meetings for teaching, non-teaching staff and various committees
- (iii) training for teaching and non-teaching staff

The college uses the outcomes of the feedback survey and meeting to assist in making important choices about quality assurance. Based on the results of joint meetings, the teaching-learning process has started. Moreover, the administrative structure has been streamlined, and appropriate committees have been constituted.

The Internal Quality Assurance (IQAC) cell's quality planning and actions, as well as the College's faculty and professional quality enhancement initiatives, are evidence of a shift in attitude towards plans and actions.



File Description	Documents
Paste link for additional information	<a href="https://www.unitedcollegechandel.ac.in/download/2024416204846631_1.%20IQAC%20Meeting%20Minutes%202021%2022%20session.pdf">https://www.unitedcollegechandel.ac.in/download/2024416204846631_1.%20IQAC%20Meeting%20Minutes%202021%2022%20session.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Every year, a Girls' Common Room Secretary is chosen to handle the concerns of female students. One sanitary napkin vending machine has been installed on the College campus.**

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.unitedcollegechandel.ac.in/download/202442013213010_1.%20Annual%20gender%20sesetization%20plan%202021%2022.pdf">https://www.unitedcollegechandel.ac.in/download/202442013213010_1.%20Annual%20gender%20sesetization%20plan%202021%2022.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.unitedcollegechandel.ac.in/download/202457183056415_1.%20Special%20Rooms%20for%20Girls%20etc.pdf">https://www.unitedcollegechandel.ac.in/download/202457183056415_1.%20Special%20Rooms%20for%20Girls%20etc.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Non-biodegradable garbage is collected in a dumping pit only to be collected by the Japhou Bazar Board vehicle. Dustbins are used to gather biodegradable garbage and other items. It is designed to collect waste materials in this manner. A large, cyan-colored dustbin is kept in front of the main office and at other appropriate locations to assure waste collection. Waste that has partially decomposed is moved to a secure location.**

**Thus, it goes through a series of procedures to ensure the safe disposal of non-biodegradable and biodegradable waste.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.unitedcollegechandel.ac.in/download/202458142220128_1.%20A%20solid%20was%20t%20management%20at%20UCC.pdf">https://www.unitedcollegechandel.ac.in/download/202458142220128_1.%20A%20solid%20was%20t%20management%20at%20UCC.pdf</a>
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>A. Any 4 or All of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	<b>D. Any 1 of the above</b>

**energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The employees from different religions, backgrounds, and languages are working together at this College. All in the college believe in developing a culture of communal harmony that comes from the exchange of wishes on the occasion of festive moments.

Events like a person's house inauguration day, a family member's marriage, religious ceremonies, etc. are all considered to be happy occasions. There is acceptance of one's personal eating preferences and a strong emphasis on respecting those choices.

There are individuals of different languages and religions in the administrative section. The process of choosing instructors in charge, guides, heads, nodal officers, coordinators of various committees, and other positions is transparent, unbiased, and does not give preference to any one location.

Employees from non-local backgrounds have received kind gestures and helpful attitudes. Friendly gestures have been given by local employees to other employees coming from other districts

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

All of the staff and students are law-abiding citizens of our country. In addition to contributing to national services, employees fulfil their own obligations in order to fulfil their teaching and non-teaching duties. They accept their obligations and pay their taxes as a result.

They offer their time to assist with elections, provide social and medical services, and perform other national and state tasks when asked. Students at United College participate in the National Cadet Corps (NCC) and the National Social Service Scheme (NSS) as volunteers. These students are contributing to the nation's welfare as well. Events like mass runs for health, social services, cleaning initiatives, yoga, tree planting, etc. all make use of their services.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The celebrations of international yoga day (21 June 2021), cleanliness day (2nd october), national voters Day, etc are some of our celebrations.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### A. Title: Career Counseling and mentoring initiative

**Objectives:** To help students build self-confidence and manage problems

**The context:** Counselors have assisted students who are shy, fearful, or talented in expressing themselves clearly and socializing.

**Practice:** By adding student-friendly activities such as role-playing, singing, playing musical instruments, sports, cultural activities, and quizzes. Counsellors were able to draw out the students' unique attention through mentoring practices.

**Evidence of Success:** The mentees were promoted to feel joy and happiness through following mentors. Students were found relaxed, free to talk, and shared and communicated better with other normal learners.

**Resources:** The programme did not necessitate a large sum of money.

### B: Title: Coordinative Administration

**Objective of the practice:** -To establish smooth and steady functioning and cordial relationships amongst the administrative manpower

**The context:** The college administrative committee, which had adopted a new administration model, worked in a more coordinated and effective manner.

**Practice:** Decentralization of administrative power and convening regular meetings of relevant subcommittees are significant practices.

**Evidence of Success:** The workload of the College is reduced by decentralising administrative processes.

**Problems Encountered:** (a) Lack of staff quarters; (b) Absence of transportation

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College is surrounded by various tribal, ethnic native people. The area around the college is home to a number of different ethnic groups, each with its unique culture and traditions. The villages closest to the college are situated 68 km away from the state capital, Imphal. The villages maintain cleanliness in their customs because of their extensive tribal knowledge. They have been handing down invaluable knowledge from their ancestors for generations, and it is wisdom.

One way to maintain tribal knowledge and culture is through extensive research. This will ensure that the information collected is preserved. With the addition of PG level studies and skill-development courses, this college will offer an abundance of new opportunities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College plans to construct a hostel for forty girls.



